

## CIVIL REQUEST FORM

<b>Requestor's name:</b>	<b>Signature:</b>
<b>Requestor's Job Title:</b>	
<b>Date of Incident:</b>	<b>Time of Incident:</b>
<b>Location of Incident:</b>	<b>Nearest camera location:</b>
<b>NATURE OF INCIDENT:</b>	
<p>If this is a crime (e.g. theft of or from) has been reported to the police?</p> <p>YES / NO - If Yes, Crime Reference Number: N/A</p>	

<u>Vehicle Details (If Applicable:)</u>	<u>Vehicle Details 2nd car (If Applicable:)</u>
Reg No:	Reg No:
Make & Model:	Make & Model:
Colour:	Colour:
Distinguishing Features:	Distinguishing Features:
<u>Additional Info</u>	<u>Additional Info</u>
<u>Internal Use Only:</u>	<u>Review Result:</u>
<u>Receipt Date:</u>	
<u>Review Date:</u>	
<u>Cameras / Ref:</u>	
<u>Action Taken:</u>	
<u>Reviewing Officer:</u>	
<u>Filed and Replied:</u>	

Digital media is only stored for 28 days from recording. Downloaded media will only be kept for 28 days after downloaded, subsequently which the media will be destroyed. Footage will only be released once full payment has cleared. Once form has been completed please send to [compliance@kyndi.co.uk](mailto:compliance@kyndi.co.uk)

[www.kyndi.co.uk](http://www.kyndi.co.uk)

Kyndi, Innovation Centre, Maidstone Road, Chatham, Kent, ME5 9FD.

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